

Dual Enrollment (DE) Student Checklist FY 2021:

Student Name: _____

Grade: _____

Date: _____

Step 1:

- I and my parent/guardian have received information from my counselor or high school or college representative regarding Dual Enrollment (can be as a group or individual, either live or virtual) or reviewed the “**Dual Enrollment Information 20-21**” PowerPoint (located at PHS website-> Counseling-> Dual Enrollment) and understand the Dual Enrollment requirements and regulations. If I had any questions in regards to the Dual Enrollment requirements and regulations, I made contact with my counselor or Mr. Bell.

Step 2:

- My transcript has been audited and I have received a “**Dual Enrollment Student ADVISEMENT Plan FY 2021**” from Mr. Bell or my counselor with approved Dual Enrollment classes that meet my individual graduation requirements.

Step 3:

- The “**Dual Enrollment Student ADVISEMENT Plan FY 2021**” has been signed by myself and my parent/guardian and returned to Mr. Bell or my counselor. I have received a copy and will be responsible for uploading the copy to the approved participating college.
 - Please understand that the completion of the ADVISEMENT Plan is **NOT** registering you for classes. This simply provides the participating college with course interest data.
 - **You** will register for classes, during the registration period (after you have been accepted).

Step 4:

- Locate and follow the Dual Enrollment Admissions instructions located on participating college’s website. *Please see participating college’s Dual Enrollment notes located in the “Dual Enrollment Information 20-21” Power Point.*

****Parents and student:** *It is the **responsibility of the student** to monitor his or her email for additional directions and deadlines from the participating college.* Neither Pickens High School, nor its employees, are involved in the emails, instructions, or deadlines from the participating colleges. **

Step 5:

- If you do not have a GAfutures account, you will need to set up an account. Follow the directions in the “How to Create a GAfutures Account” located (located at PHS website-> Counseling-> Dual Enrollment).

Step 6:

- You must fill out a Dual Enrollment Funding Application located on the GAfutures website. Follow the directions in the “How to Dual Enrollment Funding Application” (located at PHS website-> Counseling-> Dual Enrollment).

Contact with questions:

danielbell@pickenscountyschools.org

Pickens County Schools College and Career Coach
(706)-253-1800 ext 132